

**Waikiki Community Preschool
Governing Board Meeting Minutes 1.26.26**

PRESENT: Members: Nancy Wallace (Chair), Paddy Kauhane (Treasurer), Kristen Hara, Barbara DeBaryshe, Lisa Lee

EXCUSED: Nicole Altman

Administrative: Caroline Hayashi, Waikiki Community Center

Guest/Public: Johnetta Jordan-Piper, Brittnee Lau

I. Call to Order – The meeting was called to order at 3:32 p.m.

II. Approval of Minutes – The minutes from November 17, 2025 were approved unanimously. Motion: Paddy Kauhane. Second: Lisa Lee.

III. Board Chair Update

Chair Nancy Wallace reported that there were no significant updates.

IV. School Report

The Service Provider conducted the school report for the School Director, who was traveling. Teachers have a Charter-sponsored training on February 6. Two new Educational Assistants were hired since the board's last meeting in September. One was hired to replace a classroom EA who left in September and the other was hired as a floater. The school was also required to submit its calendar for the FY2026-27 school year. Bargaining units and the Charter Commission encourage the following on the DOE calendar as closely as possible, while also accommodating the teacher Charter training requirements.

V. Service Provider Report

The School Service Provider reported that quarter 2 financials will be done this week. It is anticipated that this quarter's financials will tell us more about the projected year-end results than the first quarter. There have been significant substitute and additional staffing costs due to absences and leaves, which we anticipate may add to a year-end deficit. WCC raised \$150,000 grant through the state, which it will use to support the school's food budget, which will help cover some of the anticipated shortfall.

Next year's budget will include even more increased expenses. We had hoped that the Charter Commission would put an increased classroom allocation into its budget as the

current allocation is insufficient to cover basic operating costs. However, we (PACT and WCC) are working with HCAN to bring a separate bill to request increased allocation for this new model. The rationale is that this innovative model could be more widely applied and it needs to be financially sustainable. There was discussion about getting support from both representatives and senators. Caroline will keep the board informed on the bill number and other details when it is time to advocate for the bill.

VI. Items for Approval

a. Code of Conduct

The board reviewed the draft that was done in response suggestions from the last meeting. There was one formatting error pointed out. With that correction, the board voted to approve the Code of Conduct policy unanimously. Motion: Lisa Lee. Second: Paddy Kauhane.

b. Bylaws

The board discussed edits to the draft bylaws. There was a question regarding the details and implementation of staggering initial terms. The board will wait to inquire with Nicole Altman before finalizing the bylaws.

Public Comment:

Chair Wallace invited public comments from guests. Parent Brittnee Lau had questions regarding curriculum. She expressed concern that her daughter, as a 4-year-old, was in a mixed aged classroom and seemed to be covering material that was review for her. Chair Wallace commented that she was not privy to day-to-day school management but welcomed all comments and concerns and would speak with the School Director regarding these issues.

Adjournment – The meeting was adjourned at 4:30 p.m.

Executive Session was not necessary.